Unit 1 . **Improving Productivity Using IT**

**Plan select and use appropriate IT systems and software to meet needs**

**1.7 I can describe any legal or local guidelines or constraints that apply to the task or activity**

**I can**  demonstrate that my work abide any local acceptable use policy . They should make a declaration that they license their work for free use and that it is their own work and any sources of information are referenced to their owner. I used copyrith free content for my web site . if I want to use any copyright tools or information I have to first gain permissions for that (or have it provided directly in the license). Any further local constraints can be included in this work but some description of the AUP and copyright should be present .